

COUNCIL PROCEEDINGS
Casper City Hall – Council Chambers
January 17, 2023

1. ROLL CALL

Casper City Council met in regular session at 6:00 p.m., Tuesday, January 17, 2023. Present: Councilors Bond, Pollock, Gamroth, Engebretsen, Cathey, Haskins, Jensen, Vice Mayor Pacheco, and Mayor Knell.

2. PLEDGE OF ALLEGIANCE

Councilor Engebretsen led the audience in the pledge of allegiance.

3. BILLS & CLAIMS

Moved by Councilor Pollock, seconded by Councilor Gamroth to, by minute action, approve payment of the January 17, 2023, bills and claims, as audited by City Manager Napier. Motion passed.

<u>Bills & Claims 01/17/23</u>		
AMontes	Reimb	146.98
AceHrdwr	Goods	88.05
AirInnvtns	Services	4,535.22
AllncElctrc	Services	1,785.00
Alsco	Services	1,104.75
AltdVtrnry	Services	626.00
AMBI	Services	1,125.74
AmrTech	Services	1,889.64
Amrgs	Goods	2,527.44
AT&T	Services	1,800.14
Atlas	Goods	1,682.55
B&BRbrStmp	Goods	404.40
BdgrMtr	Services	162.87
BlkHillsEnrgy	Utilities	8,886.26
BlkmnPrpn	Goods	10,441.52
Cnvs&Indstrl	Services	12.00
CrlnaSftwr	Goods	700.00
CsprAreaCnvntn	Services	50,000.00
CsprStrTrb	Services	1,988.52
CsprTire	Services	931.00
CsprWnlsn	Goods	10,716.26
CntrlTrk&Dsl	Services	8,560.36
CntrlWyoRescueMission	Services	14,580.50
CntryLnk	Utilities	5,068.24

ChpmnVldz&Lnsng	Services	2,000.00
ChildDvlpmnt	Services	5,312.50
CtyCspr	Services	487,767.30
CMITeco	Services	12,542.69
CommTech	Services	1,901.67
CntryStyleProcess	Refund	23.16
CowboySpIyHse	Goods	461.65
DckrAuto	Services	705.10
Dell	Goods	129.35
DsrtMtn	Goods	24,396.58
DscntDoors-Garage	Services	300.00
DynmcCntrl	Services	3,920.00
EatonSl&Svc	Services	1,152.50
EPGCmpns	Services	4,178.26
ExpSvcs	Services	506.40
ExtrmTrkOutftrs	Services	532.57
FIB	Goods	306.00
FoxstrOpco	Goods	1,110.00
Galls	Goods	1,705.68
GeosyntcCnsltnts	Services	4,519.96
GldrAssoc	Services	449.40
GnrMotr	Goods/Services	46,549.80
HaasCnstrectn	Refund	145.00
HrvrdDrugGrp	Goods	1,920.31
HrcIsInd	Goods	30.41
Hollnd&Hart	Services	20,723.50
Homax	Goods	83,496.10
HonnenEquip	Services	735.09
Hose&RubrSpIy	Goods	855.12
IconicElmnts	Goods	43,349.07
IndstrlScrn	Services	2,750.00
ITCElctrel	Services	688.80
JHernandez	Reimb	150.00
JacobsEngnrng	Services	195,146.26
JonasSftwr	Services	349.00
KRollison	Reimb	150.00
KashCorp	Goods	939.00

Kinsco	Goods	424.70
KnfRvr	Services	58,024.75
KoisBrosEqpmnt	Goods	229,850.00
LNCrts&Sons	Goods	1,443.22
LawsnPrdcts	Services	900.00
Lisa'sSpCNspn	Services	420.00
MLAuto	Services	490.78
MillsPD	Services	105.00
MdrnElctrc	Services	4,512.00
MonsnJntrlSrvc	Services	225.00
Motn&FlowCntrl	Goods	715.10
MotorlaSltns	Services	9,457.67
MtnAlrmFire&Scrtty	Services	4,304.00
MtnStLitho	Services	139.12
MtnWstTech	Services	519.95
MtnWstVltm	Services	3,000.00
Napa	Goods	75,000.00
NCSO	Services	30,254.16
NCHallOfJstcDetentnPwrsBrd	Services	8,719.44
NCHallOfJstcJntPwrsBrd	Services	1,857.45
Norco	Goods	1,822.27
OffcShop	Services	72.10
OneCall	Services	758.25
OvrHeadDr	Services	1,555.26
Pedens	Goods	684.00
PepprTnk&Cntrctrs	Services	230.00
Pepsi	Goods	663.92
PrfsnlClng	Services	1,395.00
RMcClean	Reimb	134.99
RMcMillen	Reimb	150.00
RailRdMgmt	Services	344.67
RapidFirePrtctn	Services	2,315.00
Rexel	Services	668.08
Ricoh	Services	389.07
RckyMtnPwr	Utilities	31,479.38
RootrSwr	Services	331.65
SBoyle	Reimb	252.10

SnsnlKids	Refund	2,341.80
SeaWstrn	Goods	6,843.57
SrchAcqstn	Goods	524.80
Smrsh	Services	2,170.78
SolidWstAssoc	Dues	290.00
StOfWyo	Services	3,871.67
SummitElctrc	Services	120.00
SummitFire& Serty	Services	357.00
SynrgyPntng	Services	2,575.40
TGilbert	Reimb	949.46
TSanchez	Reimb	150.00
TWilliams	Reimb	87.25
Thtchr	Goods	28,722.88
TheWash	Services	87.46
33MileRd	Services	78.64
ThomsnReutrs	Goods	865.71
TopOffc	Goods	143.60
TrnsUnionRsk	Services	202.80
TriStOilReclm	Services	100.00
TWEntrprs	Services	10,572.08
Unifrms2Gear	Goods	674.08
UpslpMedia	Services	6,750.00
VeoliaEsTech	Services	35,900.62
VrznWrsl	Services	2,769.96
WardLbrtrs	Services	850.00
WardwlWtr	Goods	31.17
WstrnStatesFirePrtctn	Services	620.00
WstPlainsEngnrng	Services	13,500.00
WLEA	Services	2,992.00
WYDOT	Refund	106.93
Wyo1stAid	Goods	26.47
WyoMchnry	Services	1,786.58
WyoRnvtns/Fairgrnds	Refund	51.30
Total		1,682,383.76

4. COMMUNICATIONS FROM PERSONS PRESENT

There were no citizens wishing to speak to Council.

5. ESTABLISH DATE OF PUBLIC HEARINGS

Moved by Vice Mayor Pacheco, seconded by Councilor Pollock, to, by minute action, establish February 7, 2023, as the public hearing date for consideration of:

A.1.a. amending Chapter 17.08 of the Casper Municipal Code pertaining to the definition of flag lots; and,

A.1.b. amending Section 17.56.030 of the Casper Municipal Code to reduce the minimum front yard setback requirement in the Parks Historic zoning district.

Motion passed.

6.A. PUBLIC HEARING - RESOLUTION

Mayor Knell opened the public hearing for the consideration of a resolution for the second amendment to the current budget for the fiscal year ending June 30, 2023.

Interim City Attorney Brown entered two (2) exhibits: correspondence from Jill Johnson to J. Carter Napier, dated January 11, 2023; and an affidavit of publication, as published in the Casper Star Tribune, dated January 9, 2023. City Manager Napier provided a brief report.

There being no citizens to speak for or against the issue, the public hearing was closed.

Following resolution read:

RESOLUTION NO. 23-5
A RESOLUTION AMENDING THE CURRENT BUDGET FOR THE
FISCAL YEAR ENDING JUNE 30, 2023 (SECOND AMENDMENT TO
THE ORIGINAL ADOPTED BUDGET).

Councilor Cathey presented the foregoing resolution for adoption. Seconded by Councilor Engebretsen. Motion passed.

6.B. PUBLIC HEARING – ORDINANCE

Mayor Knell opened the public hearing for the consideration of an ordinance approving a zone change of the property located at 1231, 1235, and 1241 South Washington Street.

Interim City Attorney Brown entered two (2) exhibits: correspondence from Liz Becher to J. Carter Napier, dated December 23, 2023; and an affidavit of publication, as published in the Casper Star Tribune, dated January 10, 2023. City Manager Napier provided a brief report.

Speaking in favor was: Tim Stirrett, property owner. Speaking in opposition was: Angela Frechea. There being no other citizens to speak for or against the item, the public hearing was closed.

Following ordinance read:

ORDINANCE NO. 1-23
AN ORDINANCE APPROVING A ZONE CHANGE OF THREE (3)
LOTS LOCATED AT 1231, 1235, AND 1241 SOUTH WASHINGTON
STREET, LOTS 294, 295, AND 296, KENWOOD ADDITION
SUBDIVISION IN THE CITY OF CASPER, WYOMING.

Vice Mayor Pacheco presented the foregoing ordinance for approval, on first reading. Seconded by Councilor Cathey. Council asked questions regarding the types of buildings that would be allowed in the new zoning designation. City Manager Napier explained that the zoning allows for three units per piece of land, and the Comprehensive Land Use Plan does support the mixture of

these types of units with single-family residential homes in the same neighborhood. Mr. Stirrett also answered questions regarding his plan for parking at the units. Councilor Engebretsen abstained from voting. Motion passed.

7. CONSENT RESOLUTIONS

The following resolutions were considered, by consent agenda:

RESOLUTION NO. 23-6

A RESOLUTION AUTHORIZING A MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF CASPER AND NATRONA COUNTY SCHOOL DISTRICT CONCERNING SCHOOL RESOURCE OFFICERS.

RESOLUTION NO. 23-7

A RESOLUTION AUTHORIZING A LEASE AGREEMENT WITH THE SPUDS BASEBALL CLUB, LLC, FOR USE OF THE MIKE LANSING CONCESSIONS STAND.

RESOLUTION NO. 23-8

A RESOLUTION AUTHORIZING AMENDMENT NO. 1 TO THE PROFESSIONAL SERVICES CONTRACT WITH THE BARD SINGS, INC., TO REPLACE AN ELECTRONIC DIGITAL MONUMENT SIGN.

RESOLUTION NO. 23-9

A RESOLUTION AUTHORIZING SUBMISSION OF APPLICATION TO THE WYOMING STATE LOAN AND INVESTMENT BOARD FOR A GRANT THROUGH THE LOCAL GOVERNMENT PROJECT ARPA GRANT FUNDING PROGRAM FOR THE 1ST AND POPLAR STREET UTILITY RELOCATION PROJECT.

RESOLUTION NO. 23-10

A RESOLUTION AUTHORIZING SUBMISSION OF APPLICATION TO THE WYOMING STATE LOAN AND INVESTMENT BOARD FOR A GRANT THROUGH THE LOCAL GOVERNMENT PROJECT ARPA GRANT FUNDING PROGRAM FOR THE POPLAR STREET CY TO COLLINS UTILITY REPLACEMENT PROJECT.

RESOLUTION NO. 23-11

A RESOLUTION AUTHORIZING SUBMISSION OF APPLICATION TO THE WYOMING STATE LOAN AND INVESTMENT BOARD FOR A GRANT THROUGH THE LOCAL GOVERNMENT PROJECT ARPA GRANT FUNDING PROGRAM FOR THE POPLAR STREET WATER MAIN REPLACEMENT PROJECT.

RESOLUTION NO. 23-12

A RESOLUTION AUTHORIZING SUBMISSION OF APPLICATION TO THE WYOMING STATE LOAN AND INVESTMENT BOARD FOR A GRANT THROUGH THE LOCAL GOVERNMENT PROJECT ARPA GRANT FUNDING PROGRAM FOR THE CITY OF CASPER WASTEWATER TREATMENT PLANT MOTOR CONTROL CENTER REPLACEMENT PROJECT.

RESOLUTION NO. 23-13

A RESOLUTION AUTHORIZING SUBMISSION OF APPLICATION TO THE WYOMING STATE LOAN AND INVESTMENT BOARD FOR A GRANT THROUGH THE LOCAL GOVERNMENT PROJECT ARPA GRANT FUNDING PROGRAM FOR THE CITY OF CASPER WASTEWATER TREATMENT PLANT SECONDARY CONCRETE REHABILITATION PROJECT.

RESOLUTION NO. 23-14

A RESOLUTION AUTHORIZING A CONTRACT FOR PROFESSIONAL SERVICES WITH ITC ELECTRICAL TECHNOLOGIES, FOR THE WASTEWATER TREATMENT PLANT TRANSFORMER REPLACEMENT, PROJECT NO. 22-057.

RESOLUTION NO. 23-15

A RESOLUTION AUTHORIZING A CONTRACT FOR PROFESSIONAL SERVICES WITH JACOBS ENGINEERING GROUP, INC., FOR ENGINEERING SERVICES RELATED TO PHASE 2 OF THE SAM H. HOBBS WASTEWATER TREATMENT PLANT SECONDARY TREATMENT REHABILITATION, PROJECT NO. 23-002.

RESOLUTION NO. 23-16

A RESOLUTION AUTHORIZING AMENDMENT NO. 1 TO THE CONTRACT FOR PROFESSIONAL SERVICES WITH LONG BUILDING TECHNOLOGIES, INC., FOR THE FORD WYOMING CENTER FLUE REPLACEMENT, PROJECT NO. 22-058.

Councilor Pollock presented the foregoing eleven (11) resolutions for adoption. Seconded by Councilor Engebretsen. Motion passed.

8. CONSENT MINUTE ACTION

Moved by Councilor Engebretsen, seconded by Councilor Cathey to, by consent minute action:

A.1. Appoint member to the Boards of Examiners and Appeals, and the Contractors Licensing Board; and,

A.2. Approve advocacy for issues on the Wyoming Association of Municipalities 2023 Wyoming Legislative Agenda.

Councilor Pollock abstained from voting on Item 8.A.2. Motion passed.

9. INTRODUCTION OF MEASURES AND PROPOSALS

Councilors spoke on meetings and events they attended as well as matters of public interest. Council gave their thumbs up to add the ordinance for camping and a Game and Fish Department discussion for feeding turkeys to future work session agendas.

10. ADJOURN INTO EXECUTIVE SESSION

At 6:39 p.m., it was moved by Vice Mayor Pacheco, seconded by Councilor Pollock, to adjourn into executive session to discuss land acquisition, personnel, litigation and potential litigation. Motion passed. Council moved into the Council Meeting Room.

At 8:22 p.m., it was moved by Councilor Cathey, seconded by Councilor Engebretsen, to adjourn the executive session. Motion passed.

12. ADJOURNMENT

Council opened the meeting to the public. At 8:22 p.m. it was moved by Councilor Cathey, seconded by Councilor Engebretsen, to adjourn the regular council meeting. Motion passed.

ATTEST:

CITY OF CASPER, WYOMING
A Municipal Corporation

Fleur Tremel
City Clerk

Bruce Knell
Mayor